

TONY

FOR ALL LIVES EVENTS

CEREMONY COORDINATION

- 5HRs day of coverage
- Attend and coordinate the ceremony rehearsal
- Usher guest upon arrival
- Confirm song changes and cue signals with DJ/musician for ceremony processional
- Week out pre-event outreach, introduction as point of contact for vendors/venue in accordance with ceremony
- Confirm all necessary set-up with venue and vendors
- Set-up of all ceremony items brought in by client, including design concept in mind
- Gathering of ceremony decor, up-cycle floral, and assist in moving to reception location
- Exit strategy in place for signing of marriage license and family/bridal party photos
- Assist with pinning boutonnieres, adjusting dress train, etc.
- Ensure the exit of all vendors and ensure proper checkout

EMERGENCY KIT ON HAND FOR ALL WEDDING HICCUPS

\$ 8 0 0

\$ 2 0 0 DEPOSIT

THANK YOU FOR YOUR CONSIDERATION!